



**BOARD
NOMINATION
FORM
AND NOTICE OF
2018
ANNUAL
GENERAL
MEETING**

CHATSWOOD RSL CLUB LIMITED BOARD NOMINATION FORM

ABN 47 000 797 437

**NOMINATIONS CLOSE AT 4.00PM
FRIDAY 17 AUGUST 2018.**

We, the undersigned **nominate**

Mr/Mrs/Miss/Ms

For the position of :

**PRESIDENT
DEPUTY PRESIDENT
DIRECTOR**

for the years 2018/2020 (two year term).

PROPOSER SHOULD DELETE THE OFFICER FOR WHICH HE/SHE IS **NOT** NOMINATING THE CANDIDATE. IN THE EVENT OF NO DELETION BEING MADE THE NOMINATION WILL STAND AS A NOMINATION FOR ALL OFFICES.

PROPOSER MUST BE A FINANCIAL MEMBER OF THE CLUB FOR THE YEAR 2018

Name (PRINT)

Membership No

Signature of Proposer

SECONDER MUST BE A FINANCIAL MEMBER OF THE CLUB FOR THE YEAR 2018

Name (PRINT)

Membership No

Signature of Secunder

I ACCEPT NOMINATION

Name (PRINT)

Membership No

Signature of Candidate

The nominee shall complete and execute before a Justice of the Peace a Statutory Declaration in the following form. Any nomination submitted on which the Declaration is not completed or where the Declaration discloses ineligibility for election to the Board will be invalid and the Secretary Manager shall notify the nominee accordingly.

ELIGIBILITY See Notes 1 and 2 over the page.

STATUTORY DECLARATION

Each nominee for election to the Board shall complete the following statutory declaration:

This form checks compliance with key legislative requirements for holding a director's position.

I, (NAME)

of (FULLADDRESS)

Membership number

in the State of New South Wales do hereby solemnly and sincerely declare as follows:

1. I am the person nominated for office as a director of Chatswood RSL Club Limited ("the Club") on the attached nomination form.
2. I am not an employee of the Club.
3. I am not currently under suspension from the Club.
4. I am not an undischarged bankrupt under the law of Australia, its external Territories or another country.
5. I have not executed a Deed of Arrangement under the Bankruptcy Act the terms of which have not been fully complied with.
6. I have not entered into a composition with creditors under the Bankruptcy Act whereby a final payment has not been paid.
7. I have not had a personal representative or Trustee appointed to administer my estate under the provisions of any legislation relating to protected persons.
8. I am not disqualified from managing a corporation under the Corporations Act.
9. I am not disqualified from being a director of a registered club pursuant to any order or declaration made by the Casino, Liquor and Gaming Control Authority.
10. I am not a 'key official' or 'former key official' as those terms are defined in the Registered Clubs Act. 'Key official' is defined in the Casino, Liquor and Gaming Control Authority Act 2007 to include a range of persons including the Director-General of Communities NSW, certain employees of the Casino, Liquor and Gaming Control Authority, the Commissioner of Police and certain members of the NSW Police Force. A 'former key official' is a person who was a key official during the previous four years but is no longer a key official.
11. I am aware that if I become a director of Club I will have duties and responsibilities at law.

12. I will take all appropriate and reasonable steps to become aware of my duties and responsibilities at law as a director of the Club and of the potential penalties and personal liabilities to which I will be exposed if I fail to discharge those duties and responsibilities.
13. I acknowledge that the principal statutes governing the duties and potential liabilities of directors of registered clubs are:
 - a) The Registered Clubs Act;
 - b) The Corporations Act;
 - c) The Liquor Act;
 - d) The Gaming Machines Act;
 - e) The Anti-Discrimination Act;
 - f) The Occupational Health and Safety Act.
14. I acknowledge that there is other legislation which may impact on my duties and responsibilities as a director of the Club.
15. I acknowledge that the Club is a company limited by guarantee for the purposes of the Corporations Act.
16. I acknowledge that the Club has a Constitution with which the Club must comply and with which I as a member and (if elected or appointed) as a director must comply. AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths Act, 1900.
17. I understand that I must complete Mandatory Directors Training as specified by the Registered Clubs (Training) Regulation 2013 within 12 months of my election (if I don't otherwise qualify) or relinquish my Directorship.

SUBSCRIBED AND DECLARED

at

on

Nominee (SIGN)

before me

A JUSTICE OF THE PEACE



Chatswood RSL
2018
ANNUAL GENERAL MEETING

ABN 47 000 797 437

Notice is hereby given that the Annual General Meeting of the Chatswood RSL Club Limited will be on **Tuesday 23 October 2018 at 7.00 pm** at the Company premises, 1 Thomas Street, Chatswood.

In accordance with Article 47, notice is formally given.

BUSINESS

1. Apologies
2. To approve Minutes of the October 2017 AGM.
3. To receive and consider the Statement of Financial Performance and the Statement of Financial Position.
4. To receive the Directors' Report, and the Directors' Declaration.
5. To receive the Auditor's Report.
6. Notice of Special Resolutions - if any.
7. Notice of Resolution - if any.
8. To receive the Declaration of the Ballot for Office Bearers.
9. Appointment of Returning Officers and Scrutineers for 2018/2020.
10. Any other Notice of Resolution.
11. General Business.
12. Members' suggestions.

By Direction of the Board



R.A.B. Snowsill

Chief Executive Officer / Secretary Manager
Chatswood RSL Club Ltd.

ATTENTION MEMBERS

BOARD OF DIRECTORS BIENNIAL ELECTIONS 2018/2020

In accordance with Article 34, notice is formally given that Nominations for Candidates for Election to the Board of Directors must be lodged with the Secretary of the Company prior to **4:00pm Friday 17 August 2018**.

2018/2020 ELECTION OF BOARD OF DIRECTORS

Nominations are called for candidates for election to the Board of Directors for the 2018/2020 two year term.

Nominations for election of Directors in accordance with Clause 34 must be lodged with the Secretary Manager of the Company prior to 4:00pm on Friday 17 August 2018.

Nomination forms may be found overleaf.

Nomination forms for the Board of Directors are to be handed to the Secretary Manager of the Company who will check to make sure all necessary requirements on the nomination forms have been completed and are in order.

NOTE 1 Only Members of the Club who are financial members and who have been members of the Club for a period of at least five (5) consecutive years immediately preceding their election or appointment shall be eligible to be members of the Board.

NOTE 2 No person shall be eligible to hold the office of President or Deputy President unless they have been a member of the Board for at least three (3) consecutive years including the period of twelve (12) months immediately preceding their election or appointment to that office.

INSTRUCTIONS NOMINATION FOR DIRECTORS

1. The nomination form for President, Deputy and Directors shall be in the following form (including on the back thereof the Statutory Declaration referred to in By-Law 3) and shall be signed in the appropriate places as indicated.
2. The nominee shall complete and execute before a NSW Justice of the Peace a Statutory Declaration accompanying the nomination form and any nomination submitted on which the Declaration has not been fully completed or where the Declaration discloses ineligibility under the Companies Act will be invalid and the Secretary Manager shall notify the nominee accordingly.